

Resume Project Rubric

Nombre: _____

Fecha: _____

Item	Possible points			Student points
Name	0	1	2	
Address	0	1	2	
Phone number	0	1	2	
Email address	0	1	2	
Target job: Place of employment	0	1	2	
Target job: Address	0	1	2	
Target job: Position	0	1	2	
Education: School 1 Name	0	1	2	
Education: School 1 Address	0	1	2	
Education: School 1 Dates	0	1	2	
Education: School 2 Name	0	1	2	
Education: School 2 Address	0	1	2	
Education: School 2 Dates	0	1	2	
Education: School 3 Name	0	1	2	
Education: School 3 Address	0	1	2	
Education: School 3 Dates	0	1	2	
Job #1: Place of employment	0	1	2	
Job #1: Job title	0	1	2	
Job #1: Dates	0	1	2	
Job #1: Description	0	1	2	
Job #2: Place of employment	0	1	2	
Job #2: Job title	0	1	2	
Job #2: Dates	0	1	2	
Job #2: Description	0	1	2	
Job #3: Place of employment	0	1	2	
Job #3: Job title	0	1	2	
Job #3: Dates	0	1	2	
Job #3: Description	0	1	2	
Activity #1	0	1	2	
Activity #2	0	1	2	
Interest #1	0	1	2	
Interest #2	0	1	2	
Reference #1: Place of employment	0	1	2	
Reference #1: Job title	0	1	2	
Reference #1: Relationship	0	1	2	
Reference #1: Telephone number	0	1	2	
Reference #2: Place of employment	0	1	2	
Reference #2: Job title	0	1	2	
Reference #2: Relationship	0	1	2	
Reference #2: Telephone number	0	1	2	
Reference #3: Place of employment	0	1	2	
Reference #3: Job title	0	1	2	
Reference #3: Relationship	0	1	2	
Reference #3: Telephone number	0	1	2	
Turning in on time	0	1	2	

Student points: _____/90 points